University of Belgrade Faculty of Philology

*Knjiženstvo, Journal for Studies in Literature, Gender and Culture* a peer reviewed journal

## SUBMISSION GUIDELINES

**1.** The journal publishes original works from the field of literature, gender and culture studies. Works previously published, or submitted for publication elsewhere, shall not be considered for publication in *Knjiženstvo*. If a work has been orally presented at a scientific conference (under the same, or similar title), this data should be indicated in the title-related footnote. Articles are double blind peer reviewed. The list of reviewers appears in imprint of each particular issue.

**2.** The works are published in the Serbian language, in the Cyrillic alphabet, or in other languages, in the appropriate alphabet. The recommended length is 18 000 to 40 000 characters (with spaces).

**3.** A scientific work (article) should contain the following elements:

- Name and surname of the author (Times New Roman bold, 12)

- Name and place of the institution
- Article title (Times New Roman bold, 14)

- Abstract in Serbian (Times New Roman 11, up to 200 words) - Key words (up to 5 terms, Times New Roman 11)

- Body of the text (font Cyrillic alphabet, Times New Roman 12) Bibliography
- Abstract in English (Times New Roman 11)
- Key words in English

The order of the elements must be observed.

**4.** The author's name and surname, to be published in studies and articles, is printed above the title, aligned left, in bold letters. The name and the seat of the institution where the author is employed, is put under the author's name. If there are more than one author, the name and the seat of their institution needs to be quoted individually. The title and the job position are not quoted. The business and the electronic address are quoted in the biographical note (see 8). The title and the number of the project, i.e. the title of the program within which the article was made, together with the name of the institution financing the project or program, are quoted in a separate footnote, and related to the name of the author's institution.

**5.** Appendices (tabular and graphic appendices, photographs, etc.) are marked with the Roman numerals, and enclosed at the end of the article, while their position in the text is marked with an appropriate numeral. Appendices available on the Internet are designated in the same manner, with the relevant links enclosed.

**6.** Bibliographies written as independent work should contain information on the author of the bibliography, and information on the project. A short textual introduction is desirable. These bibliographies are written in accordance with the ISBD format.

7. Reviews are submitted in the following format:

- Name and surname

- Name and place of the institution

- Title (given by the author)

- Data on the publication reviewed is quoted according to the ISBD standard, in the language and the script of the publication (Title : subtitle = parallel title in the foreign language/ author, second author of the same responsibility; author of the secondary responsibility. – Publication data. – Place of publication: publisher, year of publication (printing place: printing house, year of publication). – total number of pages. ISBN)

- Text (Font – Times New Roman 12) recommended length 1,5 to 3 pages (1800 characters with spaces per page).

- Chicago style for footnotes - The Chicago Manual of Style <u>http://www.chicagomanualofstyle.org/tools\_citationguide.html</u> <u>http://library.williams.edu/citing/styles/chicago1.php</u>

**8.** The authors of all articles should enclose a short biographical note, no more than 150 words long, with the accessible relevant links.

**9.** The scientific works submitted to the journal *Knjiženstvo* should be written according to The Chicago Manual of Style – CMS <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a> <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a> <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a> <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a> <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a> <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a> <a href="http://www.chicagomanualofstyle.org/tools\_citationguide.html">http://www.chicagomanualofstyle.org/tools\_citationguide.html</a>

10. Footnotes' format is Times New Roman, font size 11.

**11**. All references are quoted in their original alphabet (both in footnotes, and at the end of the text). The sources are listed in alphabetical order, at the end of the work.

**12.** If a citation from a quoted publication is repeated, instead of the full title of the quoted work, the next footnote should contain the following – Ibid, and the page number.

Articles should be submitted in the *Word* format, at the address: <u>knjizenstvo@fil.bg.ac.rs</u>, and: <u>knjizenstvo@gmail.com</u> (please, note that texts should be submitted to both addresses). The message and the document should be titled in the following manner: *Knjiz–Name and Surname-month and the year*(for example: *Knjiz–Ljiljana Ruzic-November 2011*).

Editorial board of Knjiženstvo